**Heritage Academy**

**Date: December 3, 2018**

**Time: 5:00**

**Location: Innovation Lab**

1. **Call to order:** [5:00 p.m.]
2. **Roll Call**

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| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Trennis Harvey** | **P** |
| **Parent/Guardian** | **Amanda Edwards** | **P** |
| **Parent/Guardian** | **Larice Wilson** | **A** |
| **Parent/Guardian** | **Jonnis Henderson** | **A** |
| **Instructional Staff** | **LaNikah Ware** | **A** |
| **Instructional Staff** | **Alonzo Taylor** | **P** |
| **Instructional Staff** | **Vikki King** | **P** |
| **Community Member** | **Vanessa Barksdale** | **P** |
| **Community Member** | **Jeffrey Lantz** | **A** |
| **Swing Seat** | **Danny Brown** | **A** |
| **Student** *(High Schools)* |  |  |

* Mr. Harvey called the meeting to order and requested a roll call and that minutes be read from previous meeting. Trennis Harvey, Alonzo Taylor, Vicki King, Vanessa Barksdale and Amanda Edwards were present for today’s meeting. No quorum is needed today because no items are up for a vote.
* Ms. King read the minutes from the previous meeting. Mr. Harvey suggested that the previous meetings minutes be accepted and it was seconded by Ms. Barksdale.
* Mr. Harvey suggested planning a meeting with the leadership team to move ahead with the possible community partners. The leadership team meeting is set for next Monday, Dec. 10, 2018.
* Ms. Edwards suggested that the PTA become involved in this endeavor.
* Mr. Harvey requested a date be set for each partner team assigned to the community partners to meet with several teachers to come up with ideas of our needs to take to the community partners. We will do conference call with the go-team to pull together the exact message we will take to the possible community partners. We will lay out a plan on a flyer or brochure to take to the partners. Mr. Harvey commented that hopefully we will go out in January to meet with the possible partners with a brochure in hand. We will convene with a conference call or meeting on Dec. 17, 2018 to finalize the brochure.
* **Wings Program**

Mr. Harvey reported that Ms. Ware, Ms. Wilson, and Mr. Harvey saw the Wings program in action and signed an agreement while there to begin the program here next fall. It is a very structured scheduled program. Each pod has 10 students and the ratio of adults to parents is 1 to 10. The pods are called nests.

They have activities, an SEL lesson, an hour of enrichment, free time,

Staff is trained over the summer. The program is from 2:30-6:00. Parents can pick up students or the program allows transportation.

We will start advertising in March to parents.

The program first calls for participation by teacher recommendations, siblings are next, and finally parents who just want to sign students up. This is first come, first serve. Afterwards, the remainder of applicants will go on a waiting list.

They keep a waiting list and go to the list

The program is for Kdg. Thru 5th.

Ms. Barksdale, Mrs. Henderson, and Ms. King requested that they be allowed to see the program. Mr. Harvey will set it up.

**Budget**

* Meetings will begin in January. Mr. Harvey will go to the initial meeting. We will use the allotted money to fund the upcoming school year. Our projection is 440 students for Kdg. Thru 5th grade.
* **Go Team Compliance**

Things to get done within the next two weeks:

Update website-list members, list meeting dates, meetings with public comments indicated, list public comment format, agendas, meeting summary, minutes

Ms. Ware and Ms. Barksdale will work on updating the website. Ms. Barksdale agreed to meet with Ms. Ware this week.

* Next meeting is the second Monday in January 14, 2018.
* Mr. Harvey called for the adjournment of the meeting. It was second by Ms. Barksdale and Mr. Taylor.